

APPROVED Church Council Minutes

November 15, 2022

Present: Peter Mueller, Stacy Honson, Kelly Wright, Beverly Hawkes, Stan Greene. Jim Kern attended via Zoom.

Excused: Pastor Sal Sapienza, David Geen.

1. *Welcome and Introduction* – Pete called the meeting to order at 6:00 pm.
2. *Opening Prayer*
3. *October 2022 Meeting Minutes* – Bev distributed the final draft prior to the meeting.
Motion: from Jim to approve the minutes. Stacy second. Motion approved.
Action: The minutes will be in the E-pistle and posted on the Friendship Hall bulletin board.
4. *Pastor's Report* – Pastor Sal distributed the November report prior to the meeting.
Highlights:
 - a) Pastor Sal was elected and installed as the new moderator of the GWA Council, which oversees 26 UCC churches in Southwest Michigan.
 - b) On November 6, Pastor Sal facilitated a New Members Class, in which ten people participated. We will officially welcome the new members with certificates and pins from the UCC later this month.
 - c) Douglas UCC is proud to serve as one of the sponsors of this year's Transgender Day of Remembrance ceremony and candlelight vigil at 4 PM on November 20th at the Herrick District Library in Downtown Holland.
Action: The detailed report will be in the E-pistle and posted on the Friendship Hall bulletin board.
5. *Financial Report* – Stacy distributed the Balance Sheet, P&L Comparison, and July-October 2022 Budget vs. Actuals prior to the meeting.
Highlights: Stacy explained the revised Quick Book files that now properly reflect the total financial picture of the church. The Balance Sheet now shows all of the bank and investment accounts of the church. Because of this change, the budget and YTD activity was changed to reflect the impact of transferring funds between the various accounts.
6. *Trustee Report* – Kelly
 - a) Campus garden hoses were drained and stored for the winter.
 - b) David Geen and Bill Underdown did not want the white fence on the west side of the church. The fence was therefore removed by Tino.
 - c) At the request of Peter Black, a storm window was configured to fit outside the stained glass window located behind the piano seat.
 - d) Myron Bell will remove the snow from the campus walkways and steps (at least on Sundays). Payment will be made accordingly.

- 1) Two snow shovels and de-icer were purchased and strategically placed around the campus.
 - 2) Repaired one of the two church snowblowers stored in the Spring St. garage and it is now fully operational. The second snowblower will be examined for possible repair. Myron will be trained in their use.
 - e) Vacated Spring St. house updates:
 - 1) Front door keycode will be changed next week.
 - 2) Assumed role from Bob Kenny for lead mediation efforts by the SOM. Paperwork submitted as required. SOM will assume the cost for mitigation repairs which won't occur until early 2023.
 - 3) Master bath sink faucet is leaking. The water was turned off at the faucet. Repair is pending the results of the lead mitigation project.
 - f) HVAC winter preventative maintenance service for the campus is scheduled for December 8th.
7. *Committee/Group Updates* – Grant Proposal Committee (GPC) submitted to Council a grant request from Interfaith Action of SW Michigan for \$1250.00. GPC unanimously agreed to the request.
Motion: from Bev to approve the \$1250.00 grant request from Interfaith Action of SW Michigan. Stan second. Motion approved.

8. *Old Business*

October 28, 2022 “E” Vote:

Motion: from Kelly to give the Spring St. guest family upon their departure the double bed and mirrored dresser in the master bedroom; the ceramic tulips and vase; and the wall clock per their request. Bev second. Motion approved 6 ayes, 2 absent.

Ongoing Business - Pete

- a) Guest family housing update: Spring St. was vacated by the guest Afghan family on November 5th. Council discussed the disbursement of the funds donated for the family currently being held by DUCC, noting that it is inappropriate to withhold donated monies. It was also noted that giving the family the remainder of those funds does not indicate that DUCC would stop providing support and assistance as needed by the family as they face continuing challenges in their adjustment to American life.
Motion: from Stan to disperse the funds designated for the Afghan family in the amount of \$4589.40. Kelly second. Motion approved.
- b) Brainstorming Session “What’s next for DUCC?” is scheduled for Sunday November 20 at 6 PM in the Friendship Hall. Pete distributed the Strategic Planning Document from January 2018; Agenda for Sunday’s meeting; and Modules and Blueprints from the previous facilities work to facilitate Sunday’s session.
- c) Council Terms: Stacy agreed to serve another 2 years as Council Treasurer beginning July 1, 2023. Jim Kern agreed to serve another 2 years as Financial Secretary beginning July 1, 2023.

9. *New Business*

10. *Next Meeting Date* – December 20 @ 6 PM.

11. *Adjournment* – 7:38 PM.

Motion: from Stacy. Stan second. Motion approved.