

APPROVED Church Council Minutes

November 16, 2021

Present: Peter Mueller, Jim Kern, Stacy Honson, Beverly Hawkes, David Geen, Stan Greene. Pastor Sal Sapienza and Marty Coffin attended via Zoom.

1. *Welcome and Introduction* - Pete
2. *Opening Prayer* - Pastor Sal opened with prayer at 6:00 pm.
3. *October 2021 Meeting Minutes* - Bev distributed the final draft prior to the meeting.
Motion: from Jim to approve. David second. Motion approved.
Action: The minutes will be in the E-pistle and posted on the Friendship Hall bulletin board.
4. *Pastor's Report* - Pastor Sal distributed the report prior to the meeting.
Highlights:
 - a) Honored to be elected as Vice-Moderator of the Grand West Association and Chair of the Planning Committee.
 - b) Grateful for the bags of flour being collected for Christian Neighbors' Thanksgiving boxes. We have already collected more than 400 lbs.
 - c) Thank you to congregant Bob Kenny for his leadership as DUCC moves forward in co-sponsoring with Bethany Christian Services an Afghan Refugee family.
 - d) Thank you to congregants Stacy Honson and Dick Bont for the beautification of our church's Memorial Garden.
Action: The detailed report will be in the E-pistle and posted on the Friendship Hall bulletin board.
5. *Financial Report* – Stacy distributed October 2021 “Budget vs. Actuals” report prior to the meeting noting that YTD income and expenses remain on track.
 - a) Management of offerings earmarked for Afghan Family Support Task Force.
Discussion:
 - 1) Donations channeled through the church would be eligible for 501(c)(3)status.
 - 2) Donors would earmark that the monies are for Afghan Refugee Support.
 - 3) Donations would be reported as designated gifts.
Motion: from Stacy that a onetime special collection (date to be determined) for Afghan Refugee Support be announced at two Sunday services and in the E-pistle. Jim second. Motion approved.
Action: Bob Kenny will be asked to make the announcements. Julie Ridl will post in the E-pistle.
 - b) Designee for weekly bank deposits and documentation of same when Jim (Financial Secretary) is not available.
Discussion: Weekly counters could document on the count sheet the required donor's information and the amount of the check or cash. Ask Julie Ridl if she would scan a copy of the completed count sheet to Jim and make the weekly bank deposit.
Action: Jim will communicate with Julie and distribute copies of the revised procedure to the counters.

6. *Trustee Report – Marty*

- a) Plan to blow the campus leaves in time for the next Douglas leaf pickup.
- b) A motion sensor light will be installed outside the Friendship Hall entrance.
- c) Noted that shingles are missing on the backside of the church. Plan to repair with extra shingles found in the church basement.
- d) Bolted the bookshelves to the wall in the Retreat House.
- e) Plan to repair the Friendship Hall loose screen door latch.
- f) Installing key pad on Pastor Sal’s office door in the Retreat House.

7. *Committee/Group Updates – Pete*

Grant Proposal Committee (GPC) is asking for approval of Lifeline Ministries’ request for \$7500.00.

Discussion:

- a) Lifeline Ministries under the direction of Willie Watt is addressing the homeless population of Holland with a bold vision of providing rustic cabins (huts) at a future site on M40 in Holland Township.
- b) Willie Watt shared his vision at a presentation to DUCC in October.
- c) GPC members and Pete visited the Lifeline Ministries office, the proposed future site for the huts, a campground north of Holland to see where current housing is being provided in trailers/motor homes, and the inside of an already built hut.
Motion: from Stan to approve undesignated funding of \$7500.00 to Lifeline Ministries. David second. Motion approved.
Action: Pete will notify Karen Clark (GPC) of Council’s decision.

8. *Ongoing Business – Pete*

- a) Facility Plan B potential improvements:
 - Sanctuary: wallpaper and wainscoting, drapes, flat screens in coves above two doors.
 - Renovate Pastor Sal’s office: ceiling repair and painting, bookcases.
 - Friendship Hall kitchen renovation and open pass through.

Discussion:

- 1) Sanctuary improvements should take priority.
- 2) What renovations were done in the past and why (i.e. wallpaper rather than paint on plaster etc.)?
- 3) Would heated sidewalks ever be considered?
- 4) Pastor Sal shared that \$10,000.00 was willed to DUCC from a church member’s estate. Perhaps these monies could be used towards the Sanctuary renovations?

Action: Pastor Sal will talk with two long time church members about renovation history if known. Marty will explore the cost of heated sidewalks.

- b) Security – Pete shared that there have been no further issues in the last two weeks and notified Douglas Police Department of same.

9. *New Business*

- a) Pastor Sal requested that a \$234.00 bookcase purchase be approved for the Retreat House.

Motion: from Bev to approve the purchase. Jim second. Motion approved.

Action: Kathleen Mueller (Retreat House coordinator) will order.

- b) Noted by Council that Pastor Sal does not have spending privileges related to the needs of DUCC without Council approval.

Motion: from David that Pastor Sal be given up to \$500.00 per month spending allowance for purchases related to DUCC. Any amount over \$500.00 would require Council approval. Marty second. Motion approved.

- c) Facebook donations going forward – Jim noted there is a delay of approximately 6 weeks before Facebook reports data. This results in incorrect deposit reports.

Discussion:

- 1) There are 2 regular donors that give via Facebook. Both are personally known to Jim.
- 2) Facebook's approval for the "donate button" was a difficult and lengthy process and should therefore be kept.
- 3) There still may be future donations via Facebook.

Action: Jim will ask the 2 regular Facebook donors if they could give by another available avenue. The Facebook "donate button" will remain.

10. *Next Meeting Dates* – December 21 @ 6pm.

11. *Adjournment* – 7:17pm.

Motion: from Stacy. Jim second. Motion approved.