

APPROVED Church Council Minutes

June 16, 2020

Present: Pastor Sal, Peter Mueller, Gemina Petruzelli, Beverly Hawkes, Mary Fechtig, David Geen, Sue Fleming, Marty Coffin (via Zoom).

1. *Opening Prayer* – Pastor Sal opened with prayer at 6:05 pm.
2. *Welcome and Introduction* – Pete welcomed Mike Boston
3. *May 2020 Minutes* – Bev distributed prior to meeting.

Motion: from Sue to approve. Gemina second. Motion approved.

Action: Julie Ridl will post in the E-pistle.

4. *Pastor's Report* – Pastor Sal distributed prior to meeting. SEE ATTACHED.

Highlights and Updates:

- Even in the midst of the Covid-19 pandemic: “our church building may be closed, but our church is as active as ever!”
 - Thank you to all who organized and participated in both the Community Pride event and the Black Lives Matter March.
 - Gratitude for the fifteen church members who have been volunteering each week with Children’s First Lakeshore, preparing and packing meals for needy children.
 - Sunday worship services have had 9,219 views on YouTube the past 28 days from near and far. Special thanks to all of the church members who contribute videos for the services from their homes.
 - Sunday Zoom “coffee hour” continues to keep us connected.
 - A New Members Class will be held this week via Zoom. Thirteen people have already signed up.
 - Another virtual concert event featuring our special musicians will be held on July 3rd @ 7 pm to raise funds for the Saugatuck/Douglas Rotary Club.
5. *Financial Report* – Mike Boston/Gemina – SEE ATTACHED May 2020 narrative report which shows income for May is favorable to budget by \$2,226 or 14%.
 - Giving options expansion:
 - a) DUCC website donation process provided by VANCO payment solutions now allows for giving outside of the USA.
 - b) DUCC now has VANCO GIVE + TEXT-TO-GIVE capabilities. Use instructions in the E-pistle.
 - c) Noted that when DUCC YouTube subscribers reach 1000, more tools for non-profits will be available from YouTube which will include a donor button.
 - d) Nuri (from Meraki) continues to work with Face Book to include a DUCC donor button.
 - Fiscal Year 2021 budget review:
 - a) Major Assumptions (summary):
 - Collections forecasted to be flat compared to FY2020.
 - Mission spending to be flat with level of FY2020.

- Isabel Graham Fund transfer estimate \$33,000.
 - Administrative Assistant position budgeted for entire year.
 - Only routine repairs and one larger project included.
 - Contingency line item of \$8,900.
 - Church picnic is the only Douglas Social included.
 - Mission budget includes \$17,400 of designated organizations and \$15,600 undesignated organizations.
 - Discussion: Mike expressed necessity for improved communication regarding the budgeted program needs and spending of Creation Justice, Music, Social Justice, and Stephen Ministries.
Action: Mike will contact committee moderators and notify them what budgeted monies are available and clarify spending needs.
6. *Trustee Report – Marty*
- Outdoor water spigot (east side) to be repaired.
 - Friendship Hall ceiling (water leak) to be painted.
 - Hose rack needed and will be purchased.
 - Sprinkling system turn on done by Greg Smith. Marty will do in future. Professional service needed for shut down.
 - Concern regarding campus mowing and weeding not always up to standard. Noted that volunteers have been sporadically doing some of the weeding.
Action: Clarify with Tino terms of service. Consider different provider if issues continue.
7. *Committee/Group Updates – Mike Boston/Sue*
- Grant Proposal Committee: \$8,300 funds remain for FY2020. (DUCC policies prohibit Graham Fund monies be spent for day-to-day church operations/bill paying). Discussion of options.
Motion: from David: \$1,000 grant to “Forever Curious” (prior approval); \$2,000 final installment to “UCC Shaping Our Future” initiative; \$2,650 to “Christian Neighbors”; \$2,650 roll back into the Graham fund. Mary second. Motion approved.
 - “Sundance Center” and “Resilience” grant requests to be considered FY2021.
8. *Ongoing Business*
- Annual Congregational Meeting: June 28th @ 11:30am via Zoom.
 - a) 2019 annual Congregational Meeting minutes have been posted in the E-pistle for congregants to review prior to the meeting.
 - b) Information in the E-pistle describes process for congregants to review the Constitution and FY2021 budget in advance of the meeting.
 - c) PowerPoint budget spreadsheet slides will be presented.
 - d) Pete, Pastor Sal and Julie will have a technology “run through” prior to the meeting.
 - Use of an Organizational Chart:
 - a) DUCC is a Congregational Church. Not a hierarchical system but a decentralized operational system.
 - b) Organizational chart would send the wrong signal if put out publicly.
 - Administrative Assistant position status:

Motion: from David that the 20 hour per week temporary position be changed to a permanent position. Gemina second. Motion approved.

- Additional Church Council Decision May 23, 2020 (via email):
Approval of updated DUCC policy document.

Motion: from David. Bev second. Motion approved 5/8.

9. *New Business*

- Council at large 2 year open position effective July 1, 2020:

Congregant Stan Greene has agreed to accept the position per Pete.

Motion: from Bev to approve Stan Greene for the at large position. David second. Motion approved. Congregational affirmation vote to be held at June 28th meeting.

- Church Building usage requests: Pastor Sal

Discussion: Council agrees if current Covid-19 pandemic rules/laws are being followed facility usage will be considered on an individual request basis.

Motion: from Bev to approve July wedding, Wednesday Contemplation Service and Friday AA meetings with condition that SOM Covid-19 laws are followed. Sue second. Motion approved.

- a) July 18, 2020 wedding request:

Action: Pastor Sal will notify family that wedding is approved assuming that no more than 20 guests are allowed in the church sanctuary and social distancing and mask requirements are met.

- b) Jim Lemmons memorial service in August: No decision at this time due to the expected large number of attendees would not meet SOM law.

Action: Pastor Sal will discuss with Jim's family the possibility of gathering at an outside location. Council will put on July agenda.

- c) Request to resume weekly Friday night Friendship Hall AA meetings:

Attendees have agreed to keep under 20 participants, no kitchen use, social distancing and masks.

Action: Pastor Sal will notify. Sanitizer will be made available.

- d) Request to resume weekly Wednesday night "Quiet Contemplation Service." Under 20 attendees, distancing and masks required.

Action: Pastor Sal will notify Paul Burdick.

10. *Next Meeting Dates:*

- June 28 @11:30am Annual Congregational Meeting via Zoom.
- July 21 @6pm Church Council Meeting via Zoom.

11. *Adjournment – 7:25pm*

Motion: from Sue. David second. Motion approved.