

# APPROVED Church Council Minutes

February 21, 2023

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Present: Pastor Sal Sapienza, Peter Mueller, Kelly Wright, Stan Greene, Beverly Hawkes. Stacy Honson and Jim Kern attended via Zoom.

Excused: David Geen

Guest: Wendy Hamlin

1. *Welcome and Introduction* – Pete welcomed Wendy to the meeting.
2. *Opening Prayer* – Pastor Sal opened the meeting with prayer at 6:05 pm.
3. *January 2023 Meeting Minutes* – Bev distributed the final draft prior to the meeting.  
**Motion:** from Pastor Sal to approve. Kelly second. Motion approved.  
**Action:** The minutes will be in the E-pistle and posted on the Friendship Hall bulletin board.
4. *Pastor's Report*- Pastor Sal distributed the February report prior to the meeting.  
Highlights:
  - a) The Lenten Book Read discussion that will meet for five Wednesdays in March already has thirty-six participants signed up.
  - b) Tickets for “An Evening with John Pavlovitz” on March 11 sold out in a matter of days!  
**Action:** Pete will notify Douglas Police Department of the event as a safety precaution.
  - c) DUCC will be hosting a bowling party on February 24 for our church musicians and A/V volunteers to thank them for their service on Sunday's.  
**Action:** The detailed report will be in the E-pistle and posted on the Friendship Hall bulletin board.
5. *Financial Report* – Stacy- February report is pending.
6. *Trustee Report* – Kelly
  - a) New thermostats installed in all three campus buildings and programming complete.
  - b) Repaired the Retreat House garbage disposal.
  - c) 88 Spring St. house refresh:  
Current Activities:
    - 1) Three new full glass doors installed.
    - 2) Trim repaired in Pastor's office closet.
    - 3) Drywall repaired.
    - 4) Carpet removed.

- 5) Technology infrastructure roughed in. New 120v AC line pulled into technology server closet.
- 6) Four new ceiling lights installed.
- 7) Painting in progress.
- 8) Interior and exterior signage in process.  
Noted: The building water shut-off valve was found in a crawl space located under the bedrooms.

Upcoming Activities:

- 1) Complete painting and technology installation.
- 2) Interior cleaning.
- 3) Install carpet, window coverings, bathroom accessories etc.
- 4) Order and install office furnishings and signage.

7. *Committee/Group Updates*

8. *Ongoing Business – Pete/Pastor Sal*

- a) C-19 issues and planning: Request that monthly potlucks resume (second Sunday after service). Suggestion that they restart after Easter.  
**Action:** Pete will include as agenda item next month.
- b) 88 Spring St. refresh/office project update: (see Trustee Report).
- c) Phased campus project capital campaign: Pete distributed tentative budget projections prior to the meeting and noted that the original estimate of \$100,000 may be adequate to meet the project goals.

Discussion:

- 1) Concerns expressed from Council and congregants regarding the labyrinth package expense as well as the continual maintenance costs.  
Noted that the Douglas Elementary School is considering installing a labyrinth that would be open to the public.
- 2) Additional campus needs include:
  - I. Friendship Hall refresh including a kitchen update that would improve its functioning.
  - II. Friendship Hall connecting wall roof repair due to water damage found when roof was replaced last July.
  - III. West yard by church/Friendship Hall drain tiles/piping install.
  - IV. Replace 88 Spring St. driveway and consider adding a parking pad.
- 3) Additional capital campaign funding amounts may need to be raised to \$125,000-\$150,000.
- 4) Suggestion that a survey be developed prior to the June Congregational Meeting that would ask the congregation their priorities and vision of what the Renovation Plan should include.  
**Action:** Pete will capture the ideas discussed and send Council the revised budget projections. Kelly will notify Chris Clark from the Creation Justice Committee (CJ) that the labyrinth project idea is being revisited.
- d) Council terms update: Recruitment continues to replace the three Council members whose terms end June 30, 2023.

9. *New Business* – Pete/ Wendy Hamlin

- a) Peter Black et al asked about installing a bike rack. Peter Black found one costing \$300. Suggestion that it be looped in with Creation Justice team efforts.

**Action:** Kelly will bring to Chris Clark's (CJ) attention.

- b) Health and Wellness Team – Wendy distributed copies of a proposal for a Health and Wellness team that would initiate CPR/AED training; put together a team; and, develop a mechanism to determine and address the health and wellness needs and concerns of the congregation. Wendy asked Council for their suggestions and agreement to move forward with the plan.

Suggestions and comments:

- 1) Consider coordinating with the Security Team because of responsibility overlaps.
- 2) Rename the committee the Safety and Wellness Committee that better describes the team's functions.
- 3) Julie Ridl could help with the development of a congregational survey.

Council agrees that Wendy move forward with her proposal to organize a Safety and Wellness Committee.

**Action:** Wendy will head up the team; begin recruitment efforts; meet with Julie to develop the congregational survey; and update Council as needed.

10. *Next Meeting Date* – March 21 at 6 pm.

11. *Adjournment* – 7:45 pm.

**Motion:** from Kelly to adjourn. Pastor Sal second. Motion approved.