

APPROVED Church Council Minutes

September 17, 2019

Present: Pastor Sal, Peter Mueller, David Geen, Gemina Petruzelli, Bev Hawkes, Sue Fleming, Larry Fuerst, Mary Fechtig

1. Opening Prayer – Pastor Sal opened with prayer at 6:00 pm.
2. Welcome and Introduction – No guests
3. August 2019 Council Minutes – Bev distributed draft prior to meeting.
Motion from Larry to approve. David second. Motion approved.
4. Pastor’s Report – Pastor Sal distributed prior to meeting. SEE ATTACHED.
5. Financial Report – Gemina distributed prior to meeting. SEE ATTACHED.
6. Financial Oversight Committee (FOC) – Mary/Pete
 - Pete shared the manual from UCC, *Funding Your Future: A Capital Campaign Manual*.
 - Action:** Sal will order additional copies for council and FOC use as guides.
 - FOC meeting scheduled for September 18, 2019 will include the video presentation of the S2 Mayotte concept option being voted on by council tonight.
 - Discussion regarding meeting with potential financial donors who have made overtures such as:
 - a) Who would be most qualified from council and FOC to explain the S2 Mayotte process to date, concept video, financial issues etc.
 - b) What is the optimum number of representatives at the meeting.
 - c) Where to meet.
 - Action:** Pete will provide potential donors’ list to FOC. Mary will ask FOC for recommendations on how to proceed and report updates to council.
7. Trustee Report – Larry
 - October 19th – fall clean up. Back up date October 26th.
 - Action:** Sal will place information in church bulletin.
 - New dishwasher has been installed in the Retreat House.
 - Sprinkling system shut off scheduled for October 16th.
 - (7) plastic chairs will be power washed and offered free for the taking.
 - Norm Capello will be removing Retreat House deck this week. Cost to be determined.
8. Committees/Group Updates

- *Grant Proposal* – Sue – Ladders of Hope second installment payment of \$2500 is due for the generator purchase.

Action: Sue will notify John Kerr to email Gemina with payment instructions.

9. Old Business/Ongoing Business

- a. *DS88 Keyboard Purchase* – September 4, 2019 via email (Bev, Pete, Mary, Sue, Sal, Larry, Gemina, David).

Motion: from Sue to approve the purchase of the full keyboard unit, DS88 to be utilized by DUCC’s music program. Sal second. 6 yes. 2 no. Motion approved.

Action: Pete to notify Peter Black to proceed with the purchase using personal credit card for which he will receive full reimbursement.

- b. *Pastor Sal Sabbatical/PT Temporary Administrative Assistant Position* – Need to finalize and post job description so interviews can begin in October and training in November.

Action: Sue and Sal will meet Friday to finalize job description. This Sunday during announcements Sal will alert congregants about job opening with the posting becoming available next week.

- c. *S2Mayotte*

- On September 11th a video presentation was made to council by the facilities committee and S2 Mayotte representatives.
- Three concept options with approximate costs were presented. Concept #3 was flushed out in depth including a detailed floor and structure plan.
- Discussion: review of options as presented by S2Mayotte and a brief history of the past year challenges and conclusions.

Motion: from Bev to accept concept #3 as the option for moving forward and to be presented to FOC at the September 18th meeting. Sue second. 7 yes. 1 abstention. Motion approved.

- d. *Committee Fair* – November 17, 2019 at Sunday coffee. Gemina offered to organize locations (Spring house/Retreat house/Friendship hall). Easels will be available.

Action: Sal will notify committee chairs of fair date and purpose.

- e. *Constitution and Bylaws* – Karen Clark will send to council a formatted version with bulleted summary of changes for council approval. The congregation will have the approved version 2 weeks prior to the congregational meeting scheduled for January 5, 2020.

- f. *DS88 Keyboard Purchase* – Peter Black is in the process of purchasing.

- g. *Special Musicians* – Mary received feedback from special musicians. Concerns expressed by small number with regard to not receiving compensation for performing. Comments included: they provide their own instruments and music, preparation time, special skill sets, and for some, their livelihood.

Discussion: Council recognized and applauded the efforts and gifts the musicians bring to the church. However, by offering their services as volunteers as many other congregants do with a variety of skill sets there would not be financial compensation for performing. Conclusion: other methods of showing appreciation for the musicians will be offered.

Action: Musicians will be reimbursed for the cost of sheet music as needed. Peter Black will be empowered, supported and financially reimbursed to provide gatherings of the musicians on a regular basis as he deems appropriate.

10. New Business

- a. *Worship Structure and Strategy* – Pete was approached by congregants expressing concerns about chatter at inappropriate times during church service and a lack of reverence.

Action: Council members will encourage congregants to refer complaints/concerns related to worship to Pastoral Relations Committee.

- b. *Treasurer Roles and Responsibilities* – A beneficial segregation of duties between Gemina and Mike Boston (FOC) has been agreed upon and implemented to relieve the burdens of treasurer duties and improve internal controls.

11. Next Meeting Date – October 15 at 6 pm.

12. Adjournment at 8:07 pm.

Motion: from Mary. Sue second. Motion approved.